

4004-737 (20032)

Confidential Student Peer Evaluation

Each team member must rate all members of the team, considering their individual contributions to the total team effort. The TOTAL TEAM EFFORT encompasses any of the following which might apply: leadership and coordination; arranging meetings; facilitating group conversation; identifying resources; contributing creative ideas and suggestions; uploading and maintaining files; writing HTML and scripts; developing graphics and multimedia; developing and editing written material. Each team member is expected to carry a fair share of the workload.

- (1) **Rate against own potential.** Assess each person's *actual* contribution to the team effort, relative to their own contribution *potential*. Did the person do as much work, and as good a job, as s/he was able to? This measure rates each student *independent* of other students. For example, someone who started out with minimal knowledge, but worked hard and learned a lot might get a 100%, while someone who was very knowledgeable, but didn't contribute as much as they could have, might get a 70% or lower. Consider 100% to be the maximum contribution. Rate yourself as well.
- (2) **Rating relative to other team members.** Assess the contribution of each person relative to the total team effort. Allocate a total of 100 points among all team members including yourself. (For example, if five team members shared equally in the work, each would receive 20 points; but if three team members did most of the work, you might have a 30/30/30/5/5 split.) If you have six or seven team members rather than five, the 100 points should be split among the total number of group members. The total number of points allocated in column 2 should add up to 100, regardless of number of team members or distribution of points.
- (3) **Project grade.** Based on the overall team effort and on the stated criteria for project grade determination, what grade would *you* assign to each member of the team, including yourself? Assign an "A" for superior contribution, leadership, and/or performance. Assign a "B" to team members who did everything they were asked to do, and were regular contributors to the process. Assign a "C" to any team member you feel gave substandard, less-than-acceptable performance in their contribution to the total team effort. Assign a "D" or an "F" to team members who did not participate in the project, or who participated minimally.

Use the worksheet on the back of this page to enter in the relevant ratings and grades. If you have any questions, please ask me. This sheet is due back to me the day of final group presentations.

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Your Name: _____

Team Name: _____

	Team Member Names	(1) Actual/ Potential	(2) Relative Contribution	(3) Grade
Yourself				
Others				

REMARKS: Add any explanatory remarks you feel are necessary below, particularly if you rated any team member significantly differently than you rated yourself.